01) Supervisor Frank called to order the **Regular Meeting** of the Town Board of Herkimer held on Monday, November 2, 2026, at 6:00PM at the Herkimer Town Hall located at 114 N. Prospect Street, Herkimer, NY 13350

02) Roll Call of Officers

Present:
Supervisor----------Dominic Frank
Deputy Supervisor----------Daniel Stalteri
Councilwoman----------Kathleen DeCarlo (via zoom)
Highway Supt.----------Ken Ward
Councilman----------Randy Kast
Attorney----------Christopher Bray
Codes Enforcer----------Ken Collis
Deputy Attorney----------Joseph Macri

Excused:
Councilman----------Vito Carbone
Town Park Supervisor-------Kathi Nasypany
Dog Control Officer----------Erica Dutton
Public Relations Consultant--Shannon Costello

Also Present: Cynthia Quackenbush from the Rome Sentinel

03) **Pledge of Allegiance to the Flag.**
Councilman Carbone led us in the Pledge of Allegiance to the Flag.

04) **Reading of the Minutes.**
Motion by Deputy Supervisor Stalteri, seconded by Councilwoman DeCarlo to table the October 19, 2026 meeting minutes.

CARRIED AYES ALL

05) **Public Meeting.**
Supervisor Frank if anyone would like to address the board to please state you name, address, and why you are here. Codes Enforcer Collis stated in attendance tonight is the Oak Ridge Methodist Church Pastor, Chris Schumske. Chris Schumske stated what would you like to know about the project? Supervisor Frank stated the overall plan, size, scope, access and parking. Chris Schumske stated. Chris Schumske stated we would like to be good neighbors and I did not realize there were any issues with the new soccer field until I read a story about it in the Daily Sentinel. This is our third year of sports and I have been with the church for eighteen years There have been a lot of kids are missing church because the local soccer programs are played on Sundays. We created a program for the kids to be able to play soccer on Saturdays. We are going to flatten the field to make a soccer field. Supervisor Frank asked will it be one field? Chris Schumske stated there is already one field there and we will be adding another field that would be a regulation-size field. Supervisor Frank asked what is the access to the fields? Chris

Schumske stated there is a hard path off of German Street and they will park in our parking lot. Supervisor Frank asked do you have any plans or drawings? Chris Schumske stated we hired Gordy. We have enough plans to get it done. Codes Enforcer Collis asked is there crusher run on the path? Chris Schumske stated yes. Supervisor Frank asked is there going to be lights? Chris Schumske stated no. Supervisor Frank asked will there be bleachers? Chris Schumske stated the high school may donate one but as of right now we do not unless someone would like to donate bleachers. I would also like to clarify that there will be no community events happening other than sledding for the church. We have about ninety kids of all ages in the program this year, we will play on Saturday mornings and the program will run from the end of August to October. Deputy Supervisor Stalteri asked the left side would all be property? Chris Schumske stated yes. Deputy Supervisor Stalteri asked are there trees behind the houses on Westwood Drive? Chris Schumske stated no there is not. Deputy Supervisor Stalteri asked on the backside of the properties is there a buffer zone between the field and the houses? Chris Schumske stated yes. Supervisor Frank asked is there anything they need permit wise? Codes Enforcer Collis stated they will need to call 811 before digging, they are not going down that deep to flatten the field. Other than that they do not need any permits right now unless they get bleachers. Shelly Manieri of 801 Hill View Drive asked will there be a fence so that balls would not go into their yards? Chris Schumske stated there will not be a fence, we are trying to be neighborly and I do not feel fences are neighborly. We do not want to trespass on your property nor do we want balls going into your yard. We can certainly look into getting a fence if that is desired. Gene Bullis of 905 Meadow Lane stated there is trees that were cut down in the woods and is now creating a barrier. Do you have plans to have someone process the wood? Chris Schumske stated yes, we are going to have someone clean it up. Gene Bullis asked what is the timeline on that? Chris Schumske stated we are going to do it as soon as possible and try to get it done before winter hits. Deputy Supervisor Stalteri asked where are the teams coming from? Chris Schumske stated kids are coming from all over the community. There will be one practice a week. The kids will go to a one-day camp to determine their skill level then will be divided into teams. We have five or six churches participating in the program. Joyce Langdon of 609 Westwood Drive stated I live on the side that will be impacted by the field. There is still a pile of trees in the woods. I am concerned about flooding, when it rains there I get water in my yard. Now losing more trees is it going to happen to my neighbors. I am concerned about environmental changes, two days ago there was about forty birds flying around looking for homes because the trees were gone. Soune carries now from the Thruway. We should be enjoying our property. Thank you for being here tonight Pastor and talking with us. We would like to be aware of what is going on and discuss project prior to them happening. Shelly Maneri stated have you seen the photos of the flooding in our yards. The leaves make a canopy that slows down the water, now with the trees gone we will not have that. Chris Schumske stated I have not seen the photos. Gene Bullis stated Joyce Langdon stated I am concerned with the overflow parking. Chris Schumske stated they will use the church parking lot. Deputy Supervisor Stalteri stated we will keep an eye on the development of the project. Going along with good neighbors, I think it would be best to keep the neighbors updated on projects happening. Communication is key. Anything with the youth is a positive and I think this is great for the kids.

Ron Dejong of 1228 Steuben Hill Road and Owner of Holland Heights Golf Course asked when will there be water on the hill? I currently have a well and I am trying to maintain we are trying to maintain our business. We had a violation due to chlorine deficiency, I spoke with the board of health. I have to bring samples and there is a lot of work that goes with having a well. I pay for a water meter for the horse farm property. I spoke with Matt Spiask he said there should be no problem hooking up to the town's water and to speak with Ken Ward. I spoke with Ken regarding hooking up to the water and he told me to come to the meeting to speak with the board. In order to maintain our business and grow in the future, it is critical that we get water. We need a reliable water source. Supervisor Frank stated the project had gone out to bid, but we are a couple million dollars short. We are still looking for funding. Deputy Supervisor Stalteri stated this is something the town should take care of. Ron Dejong stated I cannot wait for the project. I would like to hook up to the Horse Farm property that I already own. I will bring in an engineer, it done professionally and I will cover the expenses. I need to know what size hookup and if I can purchase it from the town. Supervisor Frank asked Highway Superintendent Ward can this be done? Highway Superintendent Ward stated there is a line there that he can hook up to. It will need to be a larger hook up for him to be able to push the hill. Ron Dejong stated it will be engineered and there will be a pump house to push the hill. It is about 250 feet. Highway Superintendent Ward asked did you come up with a usage number? Ron Dejong stated no I did not but I will get that for you. Highway Superintendent Ward asked will you be shut down in the winter? Ron Dejong stated no, we will be open for indoor golf. Highway Superintendent Ward stated there will a larger meter and we will meter the water from the pump house. Supervisor Frank asked we will read that one meter whether his house or the club is on it? Highway Superintendent Ward stated yes it will be one line. It will be his responsibility if there is a leak. Is the main line on your property? Ron Dejong stated yes I believe so. Highway Superintendent Ward stated we have a right of way for that. Supervisor Frank asked is this where we have issues? Highway Superintendent Ward stated no it is not. Supervisor Frank stated can we have plans? Ron Dejong stated yes you can and what size? Highway Superintendent Ward stated a four-inch tap, we have a number we have to stay under because we buy from the village. There will be a tap fee, out of district fee and a meter fee. We will need to do an out of district agreement.

Motion by Councilman Kast, seconded by Deputy Supervisor Stalteri to approve allowing Ron Dejong of 1228 Steuben Hill Road and Owner of Holland Heights Golf Course to connect to the main line on Mckennan Road contingent on the engineer drawing.

CARRIED AYES ALL

Motion by Deputy Supervisor Stalteri, seconded by Councilman Kast to close the public meeting.

CARRIED AYES ALL

05) **Public Hearing**

Supervisor Frank stated we have a public hearing tonight for the 2027 Preliminary Budget. If you would like to speak relative to the preliminary budget, please state your name and address.

No one from the public came forward. Supervisor Frank asked did anyone call or come in to look at the budget? Clerk Moore stated no one called or came in. Supervisor Frank stated I would like to commend the board on their work and for being under the tax cap. The bulk of our expenses are for the Town Court, we have had to add staff and security.

Motion by Deputy Supervisor Stalteri, seconded by Councilman Kast to adopt the 2027 Town Budget.

CARRIED AYES ALL

06) **Petitions and Communications.**
Motion by Councilman Kast, seconded by Councilwoman DeCarlo to accept and place on file Petitions and Communication letter A through B.

A. Herkimer County Sales Tax Report
B. A letter dated November 2, 2026 from the Village of Herkimer Veterans Council regarding the Veterans Day Ceremony.

Supervisor Frank stated Item B I would normally attend but I cannot. Deputy Supervisor Stalteri stated I can attend. Councilman DeCarlo stated I can also attend.

CARRIED AYES ALL

07) **Routing.**
Supervisor Frank stated there is nothing in routing tonight.

08) **Resolutions**

Supervisor Frank stated we have one transfer tonight, Highway Superintendent Ward had a large expense fixing one of the vehicles.

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to accept, place on file and approve the transfer.

CARRIED AYES ALL

Supervisor Frank stated Resolution No. 26 of 2026 is the annual water and sewer lien list, it is around the same dollar amount every year.

Moiton by Deputy Supervisor Stalteri, seconded by Coucnilman Kast to accept, place on file and approve Resolution No. 26 of 2026 – Water/Sewer Lien List.

CARRIED AYES ALL

Supervisor Frank stated this is a bonding resolution for the community center project. We have to do a permissive referendum, upon approval tonight Clerk Moore will put it into the newspaper then in thirty days Clerk Moore will put the Estoppel Notice in the newspaper.

Motion by Councilwoman DeCarlo, seconded Deputy Supervisor Stalteri to accept, place on file, and approve Resolution No. 27 of 2026 – Bond Resolution Community Center Project.

CARRIED AYES ALL

Supervisor Frank stated this is the same as the Community Center Bond Resolution but this is for the Town Park Improvements.

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to accept, place on file and approve Resolution No. 28 of 2026- Bond Resolution Town Park Improvements.

CARRIED AYES ALL

09) **Old Business.**

Water Districts: Highway Superintendent Ward stated there is nothing new to report.
McKennan Road Enhancement Project: Supervisor Frank stated we gave an update on the project earlier in the meeting.
West Herkimer Water: Supervisor Frank stated the attorneys are having a discussion with the IDA. There will be a group meeting next Monday.
East Herkimer Sewer District: Supervisor Frank stated we are still jumping through hoops with Northern Borders. The Mohawk Valley Economic Group is the administrator on this. We are trying to get a notice to proceed from Northern Borders. We are still waiting on an approval from EPA.
East German Street Extension Emergency Road Repair Project: Supervisor Frank stated Clerk Moore has been working hard getting letters out the door and they have thirty days to respond.
Codes: Codes Enforcer Collis stated there is nothing new.
Landbank: Deputy Supervisor Stalteri stated there is nothing new to report.
Subdivision Local Law: Tabled.
160 Pine Grove Road: Supervisor Frank stated we are working on the bonding for the community center.
Town Park: Supervisor Frank stated I went up there Saturday, it was very active. The pickle balls players new the combination to get the bathroom key and there was no key for the bathroom in the lock box. I will reach out to Kathy. Deputy Supervisor Stalteri stated can we put a sign up once we turn off the water. Councilwoman DeCarlo stated can you let me know when you take down the nets for the pickle ball courts, that way I can tell the players. Highway Superintendent Ward stated yes I will. Deputy Supervisor Stalteri stated I need to check the lights as they aren't coming on with the time change. Highway Superintendent Ward asked do they have a timer? Deputy Supervisor Stalteri stated yes, I am pretty sure they are supposed to change with the time change. I will look into it.
Updating Zoning Ordinance: Tabled
Signs entering Town: Tabled.
Friends of Town of Herkimer/Not for Profit: Tabled.
Arthur Street/Public Safety: Highway Superintendent Ward stated Saccos came and changed the locks on Arthur Street. We started to board up the building and we should be done by tomorrow. There is some industrial equipment that need to be taken out. Councilman Kast stated we can

auction them. Highway Superintendent Ward asked are we shutting off the power? Councilman Kast asked do you need any lights? Highway Superintendent Ward stated no. Councilman Kast stated it can be shut off. Highway Superintendent Ward stated I will call National Grid. Deputy Supervisor Stalteri stated we will be demoing the building. Councilman Kast stated the Herkimer Oneida County Waste Authority may be able to help, they can do a lead study. I will get ahold of someone. Attorney Bray stated the Herkimer County Land bank may be able to help with the demo Supervisor Frank stated I need someone to take lead on this. Councilman Kast stated I will. Attorney Bray stated the county has a budget line for demolishing buildings. Highway Superintendent Ward stated are we doing a survey on the property? Supervisor Frank stated I would like to get one done, we can contact Emrich Land Surveying. Councilman Kast stated we should also notify the troopers to keep an eye on the building.

Town Court: Supervisor Frank stated we are meeting with the Village Police Department to see about having someone here.

Osborne Hill Road Culvert & Shells Bush Road Bridge: Supervisor Frank stated the DOT is reviewing the plans.

E-Bikes and Scooters: Tabled.

10) **New Business.**

Supervisor Frank stated under new business we have the East Herkimer Fire District Budget for 2027.

Motion by Deputy Supervisor Stalteri, seconded by Councilwoman DeCarlo to accept and place on file the East Herkimer Fire District 2027 Budget.

CARRIED AYES ALL

Supervisor Frank stated I attended a meeting with the county, they are interested in moving the highway garage. They are wondering if the village and the town would be interested in having a facility with all three highway departments to store equipment. I told them we are on a path and I will bring it to the board. Deputy Supervisor Stalteri asked did they identify a location? Supervisor Frank stated no. Highway Superintendent Ward stated it will need to be a big area with municipal water. If we are sharing a facility would we be able to use their lifts, etc.? Councilman Kast stated we need more details; it would be hard to commit unless we have more details. Supervisor Frank stated I can invite Legislator Gaworecki to a meeting to explain more to the board. Highway Superintendent Ward stated our garage is old but it is sound. We are okay for now and we also have the other garage by the water tower. Deputy Supervisor Stalteri stated now we have Arthur Street as well and it would be a lot of work to move. Councilman Kast stated I would we are not interested at the moment. Deputy Supervisor Stalteri stated I would say no. if they want to come back with plans we would look at it. Highway Superintendent Ward stated one benefit would be they have a lot of parts which would benefit us if we were able to use them.

Supervisor Frank stated both Bond Agreements for the Community Center and the Town Park Improvements are with Bond Council to be our Bond Council.

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to accept, place on file and approve for Supervisor Frank to sign the Bond Council agreements for the Community Center Project and the Town Park Improvements.

CARRIED AYES ALL

11) **Reports.**
Motion by Deputy Supervisor Stalteri, seconded by Councilman Kast to accept and place on file the Shells Bush Road Bridge Report.

Highway Superintendent Ward stated I will put the signs up and touch bass with Fred.

CARRIED AYES ALL

Highway Superintendent Ward stated we are agreeing to four years to do this.

Motion by Councilman Kast, seconded by Deputy Supervisor Stalteri to accept and place on file the Shared Services Agreement between NYSDOT and Town of Herkimer.

CARRIED AYES ALL

Motion by Deputy Supervisor Stalteri, seconded by Councilwoman DeCarlo to accept and place on file the Planning Board Meeting Minutes dated September 9, 2026.

CARRIED AYES ALL

Motion by Councilman Kast, seconded by Deputy Supervisor Stalteri to accept and place on file the Environmental Protection Agency CATEX Categorical Exclusion Adoption for the Town of Herkimer Wastewater Upgrades Project (East Herkimer Sewer District Project).
CARRIED AYES ALL

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to accept and place on file the Town of Herkimer Sales Tax Report.

CARRIED AYES ALL
Motion by Councilman Kast, seconded by Deputy Supervisor Stalteri to accept and place on file the September 2026 Town of Herkimer Bank Reconciliation from Budget Officer Baylor.

CARRIED AYES ALL
Motion by Councilwoman DeCarlo, seconded Deputy Supervisor Stalteri to accept and place on file the September 2026 Town of Herkimer Cash Report from Supervisor Frank.

CARRIED AYES ALL

Motion by Deputy Supervisor Stalteri, seconded by Councilwoman DeCarlo to accept and place on file the Emergency Orders dated October 21, 26, and 31 of 2026 for East German Street Extension.

CARRIED AYES ALL

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to accept and place on file the Emergency Orders dated October 22, 27, and November 1 of 2026 for Oberle Road.

CARRIED AYES ALL

Motion by Deputy Supervisor Stalteri, seconded by Councilman Kast to accept and place on file the Trial Balance Report dated November 2, 2026.

CARRIED AYES ALL

Motion by Deputy Supervisor Stalteri, seconded by Councilman Kast to accept and place on file the Revenue and Expense Report dated November 2, 2026.

CARRIED AYES ALL

12) **Audit**
Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri to approve and place on file the Audit dated November 2, 2026 with the exception of the Labor Law Poster Service. Councilman Kast recused himself from the Richard Kast Voucher.

CARRIED AYES ALL

Motion by Councilman Kast and second by Councilman Carbone to go into executive session for negations.

CARRIED AYES ALL

Motion by Councilman Kast, seconded by Councilwoman DeCarlo adjourn executive session and resume the regular meeting of the Town Board. No decisions were made in executive session.

13) **Adjourn.**

Motion by Councilwoman DeCarlo, seconded by Deputy Supervisor Stalteri that the Regular Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held on Monday, November 16, 2026 at 6:00PM.

CARRIED AYES ALL

Krystal M. Moore, Herkimer Town Clerk