

01) Supervisor Frank called to order the **Special Meeting** of the Town Board of Herkimer held on Monday, December 29, 2025, at 3:00 PM at the Herkimer Town Hall located at 114 North Prospect Street, Herkimer, New York 13350.

02) Roll Call of Officers

Present: Supervisor-----Dominic Frank
Councilwoman-----Kathleen DeCarlo
Councilman-----Daniel Stalteri
Councilman-----Randy Kast
Highway Supt.-----Ken Ward

Excused: Councilman-----Vito Carbone

Codes Enforcer-----Ken Collis
Town Park Supervisor-----Kathi Nasypany
Dog Control Officer-----Erica Dunton
Attorney-----Christopher Bray

03) **Pledge of Allegiance to the Flag.**

Councilwoman DeCarlo led us in the Pledge of Allegiance to the Flag.

04) **Reading of the Minutes.**

Motion by Councilwoman DeCarlo, seconded by Councilman Stalteri to accept and place on file the minutes from the previous regular meeting held on December 15, 2025 as written.

CARRIED AYES ALL

05) **Public Meeting.**

Supervisor Frank stated if anyone from the public would like to speak, please state your name and address. With no one from the public in attendance.

Motion by Councilwoman DeCarlo, seconded by Councilman Stalteri to close the public meeting.

CARRIED AYES ALL

06) **Petitions and Communications.**

Motion by Councilman Stalteri, seconded by Councilwoman DeCarlo, to accept and place on file all the petition and communication A and B listed below.

- A. Information for Municipal Advisory Clinic
- B. A letter dated December 10, 2025 regarding the BRICKS award for the construction of the new Community Center at 160 Pine Grove Rd.

Supervisor Frank stated that the town received the official notice of the award and grant for the Community Center from DASNY. There will be other information relative to things they have already done with DASNY.

- C. A Resolution dated December 10, 2025 from the Herkimer County Legislature regarding the Herkimer County Equalization Rates to be used in the apportionment of the 2026 Tax Levy.
- D. An email dated December 15,2025 from Fiscal Advisors & Marketing advisor Jon Scullion regarding annual acknowledgement.
- E. A letter dated December 16, 2025 from Supervisor Frank to Michael Pula regarding his resignation from the Town Highway Department
- F. A letter dated December 16, 2025 from Supervisor Frank to Vincent Gambacorta regarding his promotion to a HEO position for the Town Highway Department
- G. A letter dated December 19,2025 from the Environmental Facilities Corporation regarding the NYS Water Infrastructure Grant (WIIA) for the East Herkimer Sewer District.

Supervisor Frank stated that they received the formal announcement that they were awarded the WIIA grant relative to the East Herkimer Sewer District.

- H. An email dated December 23, 2025 from the Department of State Division of Building Standards and Codes regarding more restrictive local standards for construction and local energy codes.
- I. An email dated December 24, 2025 regarding the State Comptroller notice to file the 2025 Financial Report.

Supervisor Frank stated they received the official notice that the 2025 Financial report is due to the state. We normally ask for an extension. Supervisor Frank stated that he crafted the letter and had the Town Clerk print it off for him. He stated that he will get the letter out soon. Councilman Stalteri asked if the equalization rate was 54%. Councilman Stalteri and Supervisor Frank stated that they would have to do a reevaluation down the road with Town Assessor Dan Maxwell.

- J. An email dated December 26, 2025 from DASNY indicating they received our paperwork for the Community Center grant.

CARRIED AYES ALL

07)Resolutions

- Transfers

Motion by Councilman Stalteri, seconded by Councilman Kast to accept, and put on the floor the transfers.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilman Kast to accept and approve the transfers.

CARRIED AYES ALL

Water Districts: Highway Supt. Ward stated that everything has been good. Councilman Stalteri stated that he noticed the water pressure was down. Highway Supt. Ward stated that the Village has a leak that they cannot find. The valve they were having issues with in Pullman Flatts is opening and closing to feed the leak. He also stated that he has noticed the water pressure being up and down in the office the past few weeks. Supervisor Frank asked if they had any leaks. Highway Supt. Ward stated that they do not but the Village does and cannot find the leak.

McKenna Road Enhancement Project: Highway Supt. Ward stated that a few weeks ago the pump went out again at the Highland Ave pump house, which caused the pump on McKenna rd. to go out. This left residents with no water for a little while. Highway Supt. Ward also stated that they got everything going, and Mike has the new pump but still needs to change to change it.

West Herkimer Water: Nothing new to report.

East Herkimer Sewer District: They received the WIIA Grant. Supervisor Frank stated that they spoke with Beatrice about joining forces and working together. She cannot expand without sewer, and the town cannot do the sewer project without money. They came up with strategies on how to work together. Supervisor Frank stated that they submitted a proposal to the county to sponsor the project. He said the county gets money to support one project in their county. He stated that he was going to try some political maneuvers to get approved. It will cost about \$5,000 without residential, but there will be some residential. They will have the lady look at it by January 9th.

Councilman Stalteri stated that Valley Health has a grant to hook up to the sewer. Supervisor Frank stated that it is through Northern Borders.

East German Street Extension Emergency Road Repair Project: Supervisor Frank stated that it is in reports.

Codes: Nothing new.

Landbank: Councilman Stalteri noted that they are siding.

Subdivision Local Law: Tabled.

160 Pine Grove Road: Supervisor Frank stated that they got the grant for the Community Center. He also stated that needed a contract with DASNY.

Town Park: Nothing to report.

Updating Zoning Ordinance: Tabled.

Signs entering Town: Tabled

Friends of Town of Herkimer/Not for Profit: Tabled.

Public Safety: Nothing new.

Ampion Community Solar Agreement: Tabled.

Veterans Banners: Nothing new.

LED Street Light Conversion: Nothing new.

Charging Stations: Nothing has been done. Supervisor Frank stated that he will try to get in touch with the people.

Village Court: Nothing New.

Osborne Hill Road Culvert: Supervisor Frank, Highway Supt. Ward, and Councilman Stalteri had a meeting. They do not have enough money. The project is around 1.3 million. The town has a deficit of \$800,000. Supervisor Frank stated they are looking at engineering alternatives to bring down the cost, but it would not be much. He also stated can we afford being \$400,000 in debt. We have a choice if we want to fund through the DA or DB. It would be more affordable through the DB. Through budget processes they have bought a new truck. This would raise it a significant level. A culvert on top of the new truck would be tough to absorb through the DA. It is all state funding. There would be a little change for more money.

Shells Bush Road Bridge: We are in the same situation as the Osborne Hill Rd Culvert. Supervisor Frank stated they have \$800,000. We need another \$600,000 for this project. There is more flexibility with getting more money, because part of it is federal.

08) **Old Business.**

09) **New Business.**

Highway Supt. Ward stated that one of his guys had a bad accident and his Dr. took him out for another 2 weeks with a bad concussion. He also stated that Pula is now gone. He was also approached earlier today that N. Reed told him he was leaving. Supervisor Frank asked if they had any papers on him. Highway Supt. Ward stated that he just mentioned it to him today that he was leaving, and needed written documentation from him.

10) **Reports.**

11) **Audit.**

Supervisor Frank stated that there is no audit for this meeting

12) **Adjourn.**

Motion by Councilwoman DeCarlo, seconded by Councilman Stalteri that the Special Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held on Monday, October 6, 2025 at 6:00PM.

CARRIED AYES ALL

Kristal Moore, Herkimer Town Clerk