

DOMINIC FRANK
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COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
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Town of Herkimer

Formed on March 7, 1788

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JENNIFER DEMETRO
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315-866-2690

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KEN WARD

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315-866-8101
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday, April 7, 2025, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on March 17, 2025**
- 05) **Public Hearing to Establish New Water and Sewer Rates for Districts in the Town Of Herkimer**
- 06) **Public Meeting**
- 07) **Petitions and Communications.**
 - A. A letter dated March 13, 2025 from Supervisor Frank to Amanda Viscomi concerning her retirement as the Town of Herkimer Bookkeeper.
 - B. A letter dated March 13, 2025 from Supervisor Frank to Nicole Carbone concerning her appointment as the Town of Herkimer Bookkeeper.
 - C. A letter dated March 18, 2025 from National Grid, concerning the smart meter program update.
 - D. A letter dated March 21, 2025 from Hon. Joseph A. Zayas, Chief Administrative Judge for the New York State Unified Court System, concerning a copy of the Audit and Resolution for the Court Audit of the fiscal year ending in 2024.
 - E. A copy of a letter dated March 21, 2025 and the final application for the Herkimer Hydroelectric Project from Paul V. Nolan, Regulatory Council and Consultant for Stone Ridge Hyrdo LLC., to Hon. Debbie Anne A. Reese, Secretary for the Federal Regulatory Commission.
 - F. A letter dated March 25, 2025 from Vincent J. Rossi Jr. from Rossi & Rossi to Supervisor Frank concerning the East Herkimer Sewer District.
 - G. A letter dated March 27, 2025 from Charter Communications concerning an upcoming change.
 - H. Governmental Insurance Disclosure dated March 27, 2025 from NBT Insurance Agency
 - I. A letter dated March 28, 2025 from Supervisor Frank to Allison Madmoune, Regional Director for the Empire State Development Corporation concerning the East Herkimer Sewer District.
 - J. A notice dated March 28, 2025 from the Herkimer County IDA concerning a Notice of Public Hearing for the DNA Hoops, Inc.

- K. An email dated March 31, 2025 from Pure Sky Energy withdrawing their application for special authorization for the ASD Folts Road NY Soalr project
- L. An email dated April 1, 2025 from Victoria Burns to Supervisor Frank requesting to use the softball fields at the Herkimer Town Park for Herkimer Girls Youth Softball and a certificate of insurance
- M. A letter from Dana Sherry, Mayor of the Village of Herkimer, to Supervisor Frank concerning the NYS Division of Homeland Security and Emergency Services Crowd Strike Coverage.
- N. A letter dated April 4, 2025 from Supervisor Frank to Thomas Bernier concerning his seasonal employment with the Town of Herkimer Highway Department.
- O. A letter dated April 8, 2025 from Supervisor Frank to Vincent Gambacorta concerning his resignation from the Town of Herkimer Highway Department

08) Routing.

09) Resolutions

Resolution No. 15 of 2025 - Resolution Authorizing Supervisor to Execute Transfer Documents, Town of Herkimer Valley Commons Sewer District

Resolution No. 16 of 2025 – Resolution Authorizing Supervisor to Request Access to New York State Equitable Business Opportunities (EBO) Database

10) Old Business.

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Town Park:

Updating Zoning Ordinance:

Signs entering Town:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

Pullmans Flats Water Valve Repair:

Ampion Community Solar Agreement:

Zoning Board of Appeals- One appointments available.

11) New Business.

Fire Department using 160 Pine Grove Road for training on April 12 and April 15
Renewal of Comp Alliance for the Town of Herkimer & East Herkimer Fire Department

Appointment of Donna Morris as an alternate for the Town of Herkimer Planning Board

Contract with Azar Design Co. for engineering Services for the Bridge New York 23 Shells Bush Road Bridge Rehabilitation project

Herkimer Hometown Heroes Military Banner Program

Village of Herkimer water main break, declaration of state of emergency and Town of Herkimer's response:

1. Town of Herkimer Water Conservation Advisory
2. Town of Herkimer Declaration of State of Emergency
3. Emergency order

12) Reports.

Executed Contract for Auditing services for with Bonadio & Co., LLP for East Herkimer Sewer District and Federal Funding Requirements

NBT Insurance Agency Policy Change: Addition of Western Star Plow Truck

NBT Insurance Agency Policy Change: Removal of the Sterling Dump truck

Town Clerk's Monthly Report for March, 2025 from Clerk Moore

Estimate to clean up the grounds at 921 Shells Bush Road

Northern Border Regional Commission Quarterly Report for East Herkimer Sewer District

February 2025 Bank Reconciliation from Budget Officer Baylor

February 2025 Cash Report

Fully Executed Contract with NYS for Bridge NY2023 Shells Bush Road Bridge Rehabilitation (Full Contract Being Routed)

Fully Executed Contract with NYS for Bridge NY 2023 Osborne Hill Road over Unnamed Tributary to West Canada Creek (Full Contract Being Routed)

KB Engineering (formerly Prime Engineering) East Herkimer Sewer District revised Engineering Report of January 2025 (Full Report Being Routed)

Quarterly report for Piper Road Study

NYS Homeland Security Single Audit form for 2024 Fiscal Year

February 2025 Justice Reports from Justice Manne and Justice Petucci

Emergency Orders dated 3/22, 3/27, and 4/1, 4/6 for East German St. Ext.

Renewal State of Emergency Declaration dated 3/22 for East German St. Ext.

Revenue and Expense Report dated April 7, 2025.

Trial Balance Report dated April 7, 2025.

13) Audit.

Audit dated April 7, 2025

14) Adjourn.