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Town of Herkimer

Formed on March 7, 1788

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JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday April 15, 2024, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350

01) **Opening of the Regular Meeting.**

02) **Roll Call of Officers.**

03) **Pledge of Allegiance.**

04) **Reading of the minutes of the previous regular meeting on April 1, 2024.**

05) **Public Meeting.**

06) **Petitions and Communications.**

- A. A letter dated March 12, 2024 from Comp Alliance Executive Director, Michael Kenneally, concerning the Town qualifying for the Comp Alliance Safe Workplace Award for its performance during the policy year of 2022.
- B. A letter dated April 3, 2024 from NBT Insurance Agency, Tucker Lounsbury, concerning a Government Insurance Disclosure.
- C. A letter dated April 4, 2024 from Supervisor Frank to NYSDOT Mohawk Valley Region Resident Engineer, Jonathan Tibbets, requesting a traffic study of NYS Route 5 and Eatonville Road due to the proposed Kucerak Event Center.
- D. A letter dated April 4, 2024 from Supervisor Frank to David Bonacci of Bonacci Architects, concerning the proposed Kucerak Event Center and the Town of Herkimer's Curb Cut Local Law requirements.
- E. A letter dated April 5, 2024 from Supervisor Frank to NYSDOH Deputy Director of Centers for Aging and Long Term Care, Amanda Tinaphong, in support of Valley Health Services as it seeks for funding for its proposed new facility.
- F. A letter dated April 15, 2024 from Supervisor Frank to NYS Division of Homeland Security and Emergency Services Supervisor of Hazard Mitigation Projects, Christa Hay, concerning the Town of Herkimer West Canada Creek Landslide Prevention Scoping Project.
- G. A NYS Workers' Compensation Board Certificate of Insurance Coverage NYS Disability and Paid Family Leave Benefits Law from ShelterPoint Life Insurance Company for Geraty Pools and Spa Inc. effective 1/1/24 through 12/31/24.

07) **Routing.**

Weston & Sampson Preliminary Reuse Plan of 160 Pine Grove Rd letter, map & survey data

08) **Resolutions & Transfers.**

Resolution No. 17 of 2024 Approving the Settlement Agreement and Release.

09) **Old Business.**

Water Districts:

McKenna Road Enhancement Project:
West Herkimer Water:
East Herkimer Sewer District:
East German Street Extension Emergency Road Repair Project:
Codes:
Piper Road:
Landbank:
Subdivision Local Law:
160 Pine Grove Road:
Updating Zoning Ordinance:
Herkimer County Mitigation Plan:
Signs entering Town:
Charging Station for electronic cars:
Friends of Town of Herkimer/Not for Profit:
Public Safety:
Lien for work done to 936 Steuben Hill Road:
ARC Herkimer Event Center Traffic Concerns:
Friends of Historic Herkimer Donation Request:

10) New Business.

Folts NY Solar presentation.

Update Fee Schedule.

11) Reports.

Meeting with Village over Court Services.

Northern Boarder Regional Commission Performance Progress Report dated 4/15/24.

NYS Homeland Security & Emergency Services Quarterly Progress Report dated 4/15/24.

Online Auction Contract Agreement for Auctions International Inc. dated 4/15/24.

Annual Review of Justice Michael Petucci Court Records Report dated 4/15/24.

Annual Review of Justice Karl Manne Court Records Report dated 4/15/24.

NYSEFC Annual Updated Report for 2025 I.U.P. for the East Herkimer Sewer District.

NYSERDA Host Agreement for Vehicles Charging Ports at the Town Park.

NYMIR Assurance Compiling all highway vehicles have battery disconnect switches.

Bank Reconciliation for February, 2024 from Budget Officer Marcia Baylor.

Cash Report for February, 2024 from Supervisor Frank.

Emergency Orders dated 4/1, 4/6 and 4/11 of 2024 for East German St. Ext.

Town Justice Reports for March, 2024 from Justice Manne and Justice Petucci.

Town Clerks Report for March, 2024 from Clerk DeMetro.

Revenue and Expense Report dated April 14, 2024.

Trial Balance Report dated April 14, 2024.

12) Purchase Orders and Audit.

Purchase Orders.

1. For Kathleen DeCarlo to attend AOT Finance Training.

Audit dated April 15, 2024.

13) Adjourn.