

01) Supervisor Frank called to order the **Special Meeting** of the Town Board of Herkimer held on Thursday, February 10, 2022 at 11:05 AM at the Herkimer Town Hall located at 114 North Prospect Street in Herkimer.

02) Roll Call of Officers

Present: Supervisor-----Dominic Frank
Councilman-----Daniel Stalteri
Councilwoman-----Kathy Penree
Highway Supt.-----Ken Ward

Excused: Councilman-----Randy Kast
Councilman-----Vito Carbone
Codes Enforcer-----Ken Collis
Attorney-----Christopher Bray
Deputy Attorney-----Kyle Crandall

03) **Pledge of Allegiance to the Flag.**
Councilman Stalteri led us in the Pledge of Allegiance to the Flag.

04) **Reading of the Minutes.**
Supervisor Frank stated we will waive the reading of the minute until our next regular meeting on February 22, 2022.

05) **Public Meeting.**
Supervisor Frank stated anyone from the public who would wish to address the board to please state your name, address and tell us why you are here.
No one from the public wished to speak.

Motion by Councilwoman Penree seconded by Councilman Stalteri to close the public meeting.

CARRIED AYES ALL

06) **Petitions and Communications.**
Supervisor Frank stated we do not have any petitions and communication for this meeting.

07) **Routing.**

08) **Resolutions and Local Laws:**

09) **Old Business.**

Equipment purchase for Highway Department: Highway Superintendent Ward handed out a quote from Steet Ponte for a pickup truck which the board compared with the previous distributed quotes from other vendors.

Motion by Councilman Stalteri, seconded by Councilwoman Penree to approve the purchase of the pickup truck from Steet Ponte as quoted.

CARRIED AYES ALL

10) **New Business.**

Highway Superintendent Ward stated there was a fire on our 1998 Ford Louisville truck. The Village had borrowed it and the fire took place in their garage. The truck is still there and will remain there until the insurance company looks at it. Ward stated he would like to take the tires off since they were only put on it last year. Councilman Stalteri stated we will have to see what the insurance company says first. Ward stated he thinks we would get good money for it. Supervisor Frank stated we would have to look at the insurance plan for 2021 of what insured and the condition. He stated there is a lack of a shared services agreement. In our search this morning we found that we have one on file with Fairfield and possibly the County. He would suggest that Ward make a list of all the municipalities we work with and get an agreement set up. Ward agreed and will do so. Ward also stated that he would like to discuss some items on the replacement schedule. Supervisor Frank stated this was a rough draft done by himself and the previous Highway Superintendent. He asked that Ward review this and bring it back to the board with what he thinks for the life length of the

equipment. Frank also stated that in order to get some of the USDA funding we have to submit a depreciation policy. He is working on this with Budget Officer Marcia Baylor and it should be used as a guide for the vehicle and equipment replacement schedule. Ward agreed and will work on the list. He also stated that he spoke with the superintendent from Casanova who has a vehicle and equipment rotation schedule and is willing to come speak to our board about it, if that would be ok? The board agreed.

11) **Reports.**

12) **Purchase orders and Audit.**

Purchase Order: There were no purchase orders submitted for this meeting.

Audit: There wasn't an audit for this meeting.

13) **Adjourn.**

Motion by Councilman Stateri seconded by Councilwoman Penree, to adjourn until our next Regular Meeting to be held on Monday, February 22, 2022 at 6:00PM at the Town Hall located at 114 N. Prospect Street in Herkimer or virtually through Zoom.

CARRIED AYES ALL

Jennifer M. DeMetro, Herkimer Town Clerk