

DOMINIC FRANK
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COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
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Town of Herkimer

Formed on March 7, 1788

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JENNIFER DEMETRO
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315-866-2690

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315-866-1803
KEN WARD

RECEIVER OF TAXES
315-866-8101
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday, October 6, 2025, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on September 15, 2025 and Special Meeting on September 29, 2025**
- 05) **Public Meeting**
- 06) **Petitions and Communications.**
 - A. A letter dated September 16, 2025 from Andrea K. Smith, Program Director, Northern Borders Regional Commission regarding a full de-obligation for NBRC18GNY01.
 - B. A letter dated September 16, 2025 from Supervisor Frank to Ms. Diana Toher informing the CSEA that they will need to find an alternate space for their operations.
 - C. A letter dated September 16, 2025 from Supervisor Frank to the Herkimer County CSEA Local 822 informing them that they will need to find an alternate space for operations.
 - D. A letter dated September 16, 2025 from Renee Hotaling, Animal Health Inspector for Agriculture and Markets, to Supervisor Frank concerning a Municipal Shelter Inspection Report for the Herkimer County Humane Society
 - E. A letter dated September 22, 2025 from Supervisor Frank to Krista Mazzoli, Regional Account Services for National Grid regarding the LED Street Light Conversion.
 - F. A letter dated September 24, 2025 from Elise Stefanik, Member of Congress, to Mr. Chris Saunders, Federal Co-Chair for Northern Border Regional Commission regarding her support of the Town of Herkimer's Application for funding.
 - G. An email dated September 24, 2025 from John Putch concerning parking on Piper Road
 - H. A letter dated September 29, 2025 from Charter Communications concerning an upcoming change
 - I. A letter dated September 30, 2025 from Supervisor Frank to Northern Border Regional Commission concerning funding for the East Herkimer Sewer District.
 - J. A letter dated October 1, 2025 from Charter Communications concerning Government Affairs New Point of Contact.

07) Routing

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08) Resolutions

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Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Town Park:

Updating Zoning Ordinance:

Signs entering Town:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

Ampion Community Solar Agreement:

Veterans Banners:

LED Street Light Conversion:

Charging Stations:

Village Court:

Fall Trash Days:

09) New Business

- Highway Safety Town of Herkimer
- 2026 Tentative Budget
- DCO Conference- DCO Dutton

10) Reports.

- Kernan Engineering – Court Room Expansion
- Northern Borders Regional Commission Grant Application
- 4th Quarter MWBE Report for McKenna Road Enhancement Project
- Bridge NY 2023
 - A. Osborne Hill Road Culvert Project- Ken Ward
 - B. Shells Bush Road Project – Ken Ward
- Homeland Security and Emergency Services Quarterly Report for Piper Road
- August 2025 Bank Reconciliation from Budget Officer Baylor
- August 2025 Cash Report from Supervisor Frank
- 2024 NYS Comptroller Stress Level Report for the Town of Herkimer
- Updated Hodgson Russ Bond Council Agreement 2025-2026

- Planning Board Meeting Minutes dated September 10, 2025
- June, July and August 2025 Dog Control Reports from DCO Dutton
- September 2025 Town Clerk Monthly Report from Clerk Moore
- September 2025 Monthly Justice Report from Justice Manne
- Renewal State of Emergency Declaration 9/18/25 for East German Street Ext.
- Emergency Orders dated 9/18, 9/23, 9/28, and 10/3 for East German St. Ext.
- Revenue and Expense Report dated October 6, 2025.
- Trial Balance Report dated October 6, 2025.

11) Purchase Order and Audit

- Audit dated October 6, 2025

12) Adjourn.