

DOMINIC FRANK
SUPERVISOR
315-866-8104

COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
KATHLEEN DeCARLO

Town of Herkimer

Formed on March 7, 1788

114 N. PROSPECT STREET
HERKIMER, NEW YORK 13350
FAX: 866-8105
www.townofherkimer.org
TDD 711

JENNIFER DEMETRO
TOWN CLERK
315-866-2690

SUPT. OF HIGHWAYS
315-866-1803
KEN WARD

RECEIVER OF TAXES
315-866-8101
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Tuesday, September 2, 2025, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on August 18, 2025**
- 05) **Public Meeting**
- 06) **Petitions and Communications.**
 - A. A letter dated August 14, 2025 from Beatrice L. Gamache, Director Grants Bureau, to Supervisor Frank concerning the MPR Grant Program
 - B. A letter dated August 15, 2025 regarding Inspection Report for Lock E-13 Dam, Movable Dam at Rocky Rift & Movable Dam at Herkimer
 - C. A letter dated August 17, 2025 the Committee for Patriot Remembrance Ceremony concerning an invitation to the Patriot Remembrance Ceremony
 - D. A letter dated August 19, 2025 from Charter Communications concerning upcoming changes.
 - E. A pamphlet from Elemental Shelter Solutions LLC regarding their services for salt and material storage.
 - F. A letter dated August 26, 2025 from Charter Communications concerning an upcoming change.
 - G. A letter dated August 28, 2025 from Charter Communications concerning an upcoming change.
 - H. A letter dated September 2, 2025 from Kyle Crandall regarding his resignation as Deputy Town Attorney
- 07) **Routing**
 -
- 09) **Resolutions and Local Laws**
 - Resolution No. 29 of 2025 – Resolution of Determination that Culvert Replacement Project Carrying Unnamed Stream Under Osborne Hill Road is SEQRA Type II Action
 - Resolution No. 30 of 2025 – Introductory Resolution of the Town Board for the Town of Herkimer Local Law No. 1 of 2025

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Town Park:

Updating Zoning Ordinance:

Signs entering Town:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

Ampion Community Solar Agreement:

Veterans Banners:

LED Street Light Conversion:

11) New Business.

- Village dissolving the Village Court
- SEQR for Osborne Hill Culvert Project
- Reappointment - Town Assessor – Daniel Maxwell
(6-year term: 10/1/2025 – 09/30/2031)
- Reappointment - Board of Assessment Review Chairman – Daniel Rivers
(5-year term: 10/1/2025 – 09/30/2030)

12) Reports.

- Northern Borders Regional Commission Pre- Application for \$1,000,000 Grant Funding for East Herkimer Sewer District Project
- Village of Herkimer Water Invoice for East Herkimer Water District
- July 2025 Bank Reconciliation from Budget Officer Baylor
- July 2025 Cash Report from Supervisor Frank
- Contract to Survey Herkimer Commons Sewer & Water District
- Homeland Security and Emergency Services Single Audit Certification Form for 2023
- Renewal State of Emergency Declaration dated 8/19 for East German St. Ext.
- Emergency Orders dated 8/19, 8/24 and 8/29 for East German St. Ext.
- Revenue and Expense Report dated September 1, 2025.
- Trial Balance Report dated September 1, 2025.

13) Purchase Order and Audit

- Audit dated September 2, 2025

14) Adjourn.