

01) Deputy Supervisor Stalteri called to order the **Regular Meeting** of the Town Board of Herkimer held on Monday, June 16, 2025, at 6:00PM at the Herkimer Town Hall located at 114 North Prospect Street, Herkimer, New York 13350.

02) Roll Call of Officers

Present: Deputy Supervisor-----Daniel Stalteri
 Councilman-----Vito Carbone
 Councilman-----Randy Kast
 Councilwoman-----Kathleen DeCarlo
 Highway Supt.-----Ken Ward
 Attorney-----Christopher Bray
 Codes Enforcer-----Ken Collis
 Town Park Supervisor-----Kathi Nasypany

Excused: Supervisor-----Dominic Frank
 Deputy Attorney-----Kyle Crandall
 Dog Control Officer-----Erica Dunton

03) **Pledge of Allegiance to the Flag.**

Councilman Kast led us in the Pledge of Allegiance to the Flag.

04) **Reading of the Minutes.**

Motion by Councilwoman DeCarlo, seconded by Councilman Carbone, to accept and place on file the minutes of the previous regular meeting held on June 2, 2025 as written.

CARRIED AYES ALL

05) **Public Meeting.**

Deputy Supervisor Stalteri stated if anyone from the public would like to speak to please state your name and address, student in attendance. Student Connor Chase of 324 South Main Street. with no one from the public coming forward.

Motion by Councilwoman DeCarlo, seconded by Councilman Carbone to close the public meeting.

CARRIED AYES ALL

06) **Petitions and Communications.**

Motion by Councilman Carbone, seconded by Councilman Kast, to accept and place on file all the petition and communication A through E listed below.

- A. A letter dated June 3, 2025 from Supervisor Frank to the Town of Herkimer Water and Sewer Customers concerning the increase for water and sewer rates.
- B. A letter dated June 5, 2025 from Victoria Adams, Operations Manager for Herkimer County IDA, concerning the Herkimer IDA proposed revisions to Uniform Tax Exemption Policy (Attachments being routed)
- C. A letter to Attorney Bray from Matt Spisak, Village of Herkimer Water Superintendent, concerning the water main and retainer wall.
- D. A letter dated June 13, 2025 from Charter Communications concerning upcoming changes.
- E. An email dated June 16, 2025 from New York State Department of Taxation and Finance concerning assessor’s reappointment.

CARRIED AYES ALL

07) **Routing**

Motion by Councilman Kast, seconded by Councilman Carbone to accept and place on file the Herkimer IDA Uniform Tax Exemption Policy Attachments

CARRIED AYES ALL

08) Resolutions

Attorney Bray stated this is an annual resolution that the Town Clerk does regarding a standard work day for elected and appointed positions.

Motion by Councilman Kast, seconded by Councilman Carbone to accept, place on file and approve Resolution NO. 24 of 2025 – Standard Work day and Reporting Resolution

CARRIED AYES ALL

09) Old Business.

Water Districts: Highway Superintendent Ward stated there is a leak in East Herkimer at the trailer park on Pine Grove Road.

Mckennan Road Enhancement Project: Deputy Supervisor Stalteri stated there is nothing new to report, we are still waiting on the permit.

West Herkimer Water: Deputy Supervisor Stalteri stated there is nothing new to report.

East Herkimer Sewer District: Deputy Supervisor Stalteri stated it is out to bid. There is a pre-conference bid meeting on June 23, 2025 at 10:00 AM at the Herkimer Town Hall. Our bid opening will be July 8, 2025 at 10:00AM at the Herkimer Town Office.

East German Street Extension Emergency Road Repair Project: Deputy Supervisor Stalteri stated there is nothing new to report.

Codes: Codes Enforcer Collis stated there is nothing new to report.

Landbank: Councilman Stalteri stated there is a lot of activity at the trailer park and most of the modular homes are sided. I have not talked to Tolga about the interior.

Subdivision Local Law: Tabled.

160 Pine Grove Road: Deputy Supervisor Stalteri stated the town is looking in to grants for phasing. We are looking for someone to write the grant. The county has a grant writer on staff and we are speaking with Jim Wallace about it. Councilwoman DeCarlo asked will the first phase be the community center? Deputy Supervisor Stalteri stated yes.

Town Park: Town Park Supervisor Nasypany stated the Wellness Fair went well considering the weather. Kickball was wonderful and all the kids had a great time. Deputy Supervisor Stalteri stated the Town Park looked great and the Town Park's Committee did a great job putting the event together. Town Park Supervisor Nasypany stated the Wellness Fair will be an annual event Town Park Supervisor Nasypany stated the next event is Community Days on July 26. There will be a car show, zoomobile, vendors, bands, food trucks, etc. Signs and the flags are up at the Town Park. I had a conversation with a couple about their dogs not being on the tennis courts at the Town Park. Deputy Supervisor Stalteri stated the park rules are being redone. There will be no bikes signs on the courts and the path. We need to do new post for the dog stations. Herkimer BOCES was up their today, I'm assuming they will be up there the rest of the week if the weather is permitting.

Updating Zoning Ordinance: Tabled.

Signs entering Town: Tabled

Friends of Town of Herkimer/Not for Profit: Tabled.

Public Safety: Deputy Supervisor Stalteri stated there is nothing new to report.

Ampion Community Solar Agreement: Tabled.

Veterans Banners: Highway Superintendent Ward stated we have 2, we submitted them to National Grid and we are waiting to hear back from them.

10) New Business.

Deputy Supervisor Stalteri stated we have for new business the conversion of street lights to LED by National Grid for the Town of Herkimer. The conversion will be of no cost to the town and we will be receiving an 8,000-dollar rebate check for this if we move forward with the street lights.

Motion by Councilman Kast, seconded by Councilman Carbone to accept, place on file and approve Supervisor Frank to sign for the conversion of street lights in the Town of Herkimer to LED.

CARRIED AYES ALL

Attorney Bray stated the Village of Herkimer Pool contract is an annual contract and we adjust the prices every year. Deputy Supervisor Stalteri stated 9,000 is our price this year for the Village of Herkimer Pool. Councilman Kast asked is this a part of the youth program? Attorney Bray stated yes. Councilman Kast replied great, this is a good program.

Deputy Supervisor Stalteri stated the United States of America is turning 250 years old in 2026. This is something to keep in mind for next year, we will plan an event at the Town Park. Keep in mind for when we are planning next year's events.

Deputy Supervisor Stalteri stated this contract to allow us for additional costs for the East Herkimer Sewer District with KB Engineering.

Motion by Councilman Carbone, seconded by Councilman Kast to accept, place on file, and approve Supervisor Frank to sign the Contract Amendments with Prime Engineering (KB Engineering) for additional costs for the East Herkimer Sewer District.

CARRIED AYES ALL

11) Reports.

Deputy Supervisor Stalteri stated this is for the blow up obstacle course at the Wellness Fair.

Motion by Councilman Carbone, seconded by Councilwoman DeCarlo to accept and place on file the Insurance Agreement and Certificate of Liability Insurance for Varano Super Jump Inc.

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilman Kast to accept and place on file the May 2025 Town Clerk Monthly Report from Clerk Moore

CARRIED AYES ALL

Motion by Councilman Kast, seconded by Councilman Carbone to accept and place on file the May 2025 Justice Reports from Justice Manne and Justice Petucci

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilman Kast to accept and place on file the NYSEFC Intended Use Plan for East Herkimer Sewer District Project

CARRIED AYES ALL

Motion by Councilman Kast, seconded by Councilwoman DeCarlo to accept and place on file the Telecommunications Ceiling from NYS ORPTS – Dept. of Taxation & Finance

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilman Kast to accept and place on file the Special Franchise Full Values and Assessments from NYS ORPTS – Dept. Of Taxation and Finance

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilwoman DeCarlo to accept and place on file the Emergency Orders dated 6/5, 6/10, 6/15 for East German Street Extension

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilwoman DeCarlo to accept and place on file the Revenue and Expense Report dated June 16, 2025.

CARRIED AYES ALL

Motion by Councilwoman DeCarlo, seconded by Councilman Carbone to accept and place on file the Trial Balance Report dated June 16, 2025.

CARRIED AYES ALL

11) Audit

Motion by Councilwoman DeCarlo, seconded by Councilman Kast to accept, place on file and approve the audit dated June 16, 2025.

CARRIED AYES ALL

Motion by Councilman Kast, seconded by Councilwoman DeCarlo to go into executive session for a contractual matter.

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilman Kast to adjourn from Executive session and resume the regular meeting of the Town Board with no decisions made.

CARRIED AYES ALL

12) Adjourn.

Motion by Councilman Carbone, seconded by Councilman Kast, that the Regular Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held on Monday July 7, 2025 at 6:00PM.

CARRIED AYES ALL

Kristal Moore, Herkimer Town Clerk