

Town of Herkimer
114 N. Prospect Street
Herkimer, New York 13350
Telephone: (315) 866-2690

HERKIMER TOWN PARK USE CHECKLIST FOR APPLICANT

USE DATE: _____

NAME OF APPLICANT: _____

BALL FIELDS/TENNIS & BASKETBALL COURTS/PLAYGROUND

Pick up all sporting equipment.
Check for clothing and other personal items.
Remove all food items, including water bottles.

BATHROOM

Empty your trash.
Check that toilets are flushed, sinks are clean and debris on floor is picked up.
Be sure the water is not left running in the sinks and toilet.

PAVILION

Remove all decorations that have been put up.
Unplug and remove all electric equipment.
Remove any cooking devices, **(DO NOT DUMP CHARCOAL, ETC. AT PARK OR PLACE IN THE DUMPSTER, TAKE IT WITH YOU)**
Wipe off picnic tables.
Put trash in dumpster, or take it with you if the dumpster is not on site.

Emergency Phone Numbers

EMERGENCY CALL	DIAL- 911
Park Supervisor Kathi Nasypany	219-7600
Councilman Dan Stalteri	866-4361
Councilman Randy Kast	866-4209
NY State Police	866-7111