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# Town of Herkimer

Formed on March 7, 1788

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315-866-8101  
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday, February 17, 2025, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on February 3, 2025.**
- 05) **Public Meeting.**
- 06) **Informational Meeting**
- 07) **Petitions and Communications.**
  - A. Notice from Homeland Security for an Informational Webinar on NYS's Endpoint Detention and Response.
  - B. A letter dated February 3, 2025 from Charter Communications concerning an upcoming change.
  - C. Being Routed: A letter dated February 10, 2025 from Victoria Adams, Operations Manager, and a Pilot Agreement between Herkimer County IDA and Watkins Road Solar Project.

08) **Routing.**

09) **Resolutions**

Resolution to Amend the 2025 Budget to bring in insurance funds  
Town of Herkimer RUS Bulletin Loan Resolution for the East Herkimer Sewer District.

10) **Old Business.**

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Town Park:

Updating Zoning Ordinance:

Signs entering Town:

Charging Station for electronic cars:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

Pullmans Flats Water Valve Repair:

Ampion Community Solar Agreement:

Zoning Board of Appeals- One appointments available.

**11) New Business.**

Consultant Contract for Bridge NY 2023-2024 Osborne Hill Rd. Culvert

Consultant Contract for Bridge NY 2023-2024 Shells Bush Road Bridge

**Annual Policies:**

Investment Policy.

Purchase Order Policy

Depreciation & Fixed Assets Policy

Password Policy

Workplace Violence Policy

Travel and Reimbursement Policy

IT Acceptable Use Policy

Drug and Alcohol Policy

**12) Reports.**

Executed Maintenance Contract for 2025

Certification of the completed Vulnerability Assessment and Emergency Response Plan for EHSD

Certification of the number of users for the EHSD, once operational

Designation of Water Operator for Herkimer Commons Water District

Designation of Water Operator for Mckennan-Steuben Road Water District

Public Notice for DikinDurt Distillery Capital-RC 13 Craft Beverage Project

Notice of Special Franchise Values

Town Park Meeting Minutes dated February 5, 2025

Town Clerks Monthly Report for January, 2025 from Clerk Moore

Town Justice's Reports for January, 2025 from Justice Manne and Justice Petucci.

Emergency Orders dated 2/5, 2/10, and 2/14 for East German St. Ext.

Revenue and Expense Report dated February 14, 2025.

Trial Balance Report dated February 14, 2025.

**13) Audit.**

Audit dated February 17, 2025

**14) Adjourn.**