

DOMINIC FRANK
SUPERVISOR
315-866-8104

COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
KATHLEEN DeCARLO

Town of Herkimer

Formed on March 7, 1788

114 N. PROSPECT STREET
HERKIMER, NEW YORK 13350
FAX: 866-8105

www.townofherkimer.org
TDD 711

JENNIFER DEMETRO
TOWN CLERK
315-866-2690

SUPT. OF HIGHWAYS
315-866-1803
KEN WARD

RECEIVER OF TAXES
315-866-8101
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday, December 2, 2024, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous Regular Meeting on November 18, 2024.**
- 05) **Public Meeting.**
- 06) **Petitions and Communications.**
 - A. A letter dated November 18, 2024 from C.T. Male Associates Project Manager, Frank Palumbo, concerning its completed review of the ASD Folts NY Solar Project.
 - B. A letter dated November 20, 2024 from NYSDOT Regional Traffic Engineer, Michael Gallerani, concerning the completion of the speed study on Broat Road with a finding of lower speed limit is not appropriate at this time.
 - C. A letter dated November 20, 2024 from National Grid concerning the installation of smart meters.
 - D. An email dated November 21, 2024 from Dana Sherry to Supervisor Frank notifying him of her resignation as an alternate on the Board of Assessment review.
 - E. A letter dated November 22, 2024 from Supervisor Frank to Congresswoman Elise Stefanik concerning the West Canada Creek Erosion Issue Meeting on the Herkimer Hydroelectric Project relative to the Shells Bush Road Bridge.
 - F. A letter dated November 22, 2024 From Clerk DeMetro to the Secretary of State concerning her resignation as of 12/31/2024.
 - G. A certificate of liability insurance for AEC Solar Energy Corp. effective 11/10/24 thought 11/10/25
 - H. An email dated November 27, 2024 from the Mohawk Valley Economic Development District Office Manager, Allysa Dupont, concerning the broadband access letter of support.
 - I. A letter dated November 29, 2024 from Charter Communications Senior Director of Government Affairs, Alex Camarda, concerning upcoming changes.
 - J. A flyer requesting a donation from MOVAC of emergency care services in our area.
- 07) **Routing.**
- 08) **Resolutions & Transfers.**
- 09) **Old Business.**

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

Updating Zoning Ordinance:

Signs entering Town:

Charging Station for electronic cars:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

AOT Alternate Delegate:

Herkimer County Humane Society proposed Contract for 2025:

10) New Business.

Town Clerk and Registrar of Vital Statistics Appointment as of 1/1/25.

Zoning Board of Appeals- Two appointments available.

Town Board to Review Policies before Organizational Meeting.

RFQ's Deadline date and time.

Opening of RFQ's at Town Office.

11) Reports.

Ampion Community Solar Email and Agreement.

RFQ for Shells Bush Road Bridge.

RFQ for Osborne Hill Road Culvert.

The Wladis Law Firm bills dated 10/25/24 and 12/2/24.

Town Clerk Audit for 2024 dated 11/1/24.

Town of Herkimer Vehicle Inventory dated 11/19/24.

Bank Reconciliation Report for September, 2024 from Budget Officer Baylor.

September, 2024 Cash Report from Supervisor Frank.

Fully Executed Agreement for BNY 2023 Osborne Hill Culvert

Town Clerks Report for November, 2024 from Clerk DeMetro.

Emergency Orders dated 11/22, 11/27, and 12/2 of 2024 for East German St. Ext.

Renewal State of Emergency Declaration dated 11/22 for East German St. Ext.

Revenue and Expense Report dated December 2, 2024.

Trial Balance Report dated December 2, 2024.

12) Purchase Orders and Audit.

Purchase Orders.

Audit dated December 2, 2024.

13) Adjourn.