

DOMINIC FRANK  
SUPERVISOR  
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315-866-8104  
RANDY KAST  
VITO CARBONE  
DANIEL STALTERI  
KATHLEEN DeCARLO

# Town of Herkimer

Formed on March 7, 1788

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JENNIFER DEMETRO  
TOWN CLERK  
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KEN WARD

RECEIVER OF TAXES  
315-866-8101  
JODI RIVERS

The **Regular Meeting** of the Town Board of the Town of Herkimer, Monday May 6, 2024, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Regular Meeting.**
  - 02) **Roll Call of Officers.**
  - 03) **Pledge of Allegiance.**
  - 04) **Reading of the minutes of the previous regular meeting on April 15, 2024.**
  - 05) **Public Meeting.**
  - 06) **Petitions and Communications.**
    - A. A certificate of liability insurance dated April 6, 2024 for Herkimer Girls Youth Softball effective 4/8/24 through 4/8/25.
    - B. Letters dated April 17, 2024 from Supervisor Frank to Herkimer County BOCES District Superintendent, D. J. Shepardson and Herkimer Central School District Superintendent, Kathleen Carney, concerning traffic concerns of Pine Grove Road.
    - C. A letter dated April 19, 2024 from Herkimer County Treasurer, Kim Enea, concerning the Herkimer County Sales Tax Apportionment Summary for the first quarter of 2024 based on the 2023 Tax Roll.
    - D. Letter dated April 19<sup>th</sup> and 23<sup>rd</sup> of 2024 from Charter Communications Senior Director of Government Affairs, Alex Camarda, concerning upcoming changes in service.
    - E. A letter received from Receiver of Taxes, Jodi Rivers, resigning as Deputy Town Clerk effective April 15, 2024.
    - F. A letter received April 29, 2024 from the Business & Professional Association of Herkimer concerning the Herkimer Diamond Days to be held on Saturday, August 10<sup>th</sup>.
    - G. A letter dated April 29, 2024 from Supervisor Frank to NYS Division of Homeland Security and Emergency Services Mitigation Section Review Team concerning our application to FEMA's Hazard Mitigation Grant Program DR-4723.
    - H. A letter dated April 30, 2024 from the NYSDOT concerning the next quarterly SFY 2024-25 CHIPS, PAVE-NY, EWR and POP reimbursements are schedules to be made on June 26, 2024.
  - 07) **Routing.**
  - 08) **Resolutions & Transfers.**
  - 09) **Old Business.**
- Water Districts:  
McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

Piper Road:

Landbank:

Subdivision Local Law:

160 Pine Grove Road:

ARPA Funding (Exercise Trail):

Updating Zoning Ordinance:

Herkimer County Mitigation Plan:

Signs entering Town:

Charging Station for electronic cars:

Friends of Town of Herkimer/Not for Profit:

Public Safety:

Lien for work done to 936 Steuben Hill Road:

Friends of Historic Herkimer Donation Request:

Ridge Road Abandonment:

**10) New Business.**

Snow Removal Contract with Herkimer County 1/1/25-12/31/29.

East Herkimer Water Billing vs. Meter Reading 2/1-4/30.

**11) Reports.**

ARPA Annual Report dated 4/26/24.

Town Park Committee Meeting Minutes and Schedule dated 5/4/24. 6

Annual Financial Report for 2023.

Town of Herkimer Sales Tax Report dated 4/24/24 from Supervisor Frank.

Herkimer Police Traffic Study on Pine Grove Road dated 4/11/24.

National Grid Agreement for Electric Vehicle Charging Stations at Town Park.

Emergency Orders dated 4/16, 4/21, 4/26, 5/1 and 5/6 of 2024 for East German St. Ext.

Renewal State of Emergency Declaration for East German St. Ext. dated 4/26/24.

DCO Report for March, 2024 from DCO Erica Dunton.

Town Clerks Report for April, 2024 from Clerk DeMetro.

Revenue and Expense Report dated May 5, 2024.

Trial Balance Report dated May 5, 2024.

**12) Purchase Orders and Audit.**

Purchase Orders.

- 2024-5 for an IPAD for the software updates used of all the water districts.

Audit dated May 6, 2024.

**13) Adjourn**