

Supervisor Frank called to order the **Special Meeting** of the Town Board of Herkimer held on Thursday, October 12, 2023, at 3:00PM at the Town Hall located at 114 N. Prospect Street in Herkimer.

02) Roll Call of Officers

Present: Supervisor-----Dominic Frank
Councilman-----Daniel Stalteri
Councilwoman-----Kathleen DeCarlo
Highway Supt.-----Ken Ward
Attorney-----Christopher Bray
Deputy Attorney-----Kyle Crandall
Deputy Town Clerk-----Jodi Rivers

Excused: Councilman-----Randy Kast
Councilman-----Vito Carbone
Codes Enforcer-----Ken Collis
Park Supervisor-----Kathi Nasypany

03) Pledge of Allegiance to the Flag.
Councilwoman DeCarlo led us in the Pledge of Allegiance to the Flag.

04) Reading of the Minutes.
Supervisor Frank stated we will waive the minutes of our previous meeting until our next regular meeting held on Monday, October 16, 2023.

05) Public Meeting.
Supervisor Frank stated if anyone would like to address the board to please state you name, address, and tell us why you are here.
No one from the public wished to speak.

Motion by Councilman Stalteri, seconded by Councilwoman DeCarlo to close the public meeting.

CARRIED AYES ALL

06) Petitions and Communications.
Supervisor Frank stated there are no petitions or communications for this meeting.

07) Routed.
Supervisor Frank stated there is nothing being routed for this meeting.

08) Resolutions and Local Laws.
Motion by Councilman Stalteri, seconded by Councilman DeCarlo to accept, place on file and approve Resolution No. 37 of 2023 for access to 936 Steuben Hill Road.

CARRIED AYES

09) Old Business.
10) New Business.
11) Reports.
Motion by Councilman Stalteri, seconded by Councilman DeCarlo to accept and place on file the Wladas Law Firm bill for professional services for DYNA Solar.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilman DeCarlo to approve the quote for Owens Property Maintenance Plus to clean up the outside of the property at 936 Steuben Hill Road for \$1,800.00.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilman DeCarlo to go into executive session to discuss a personnel matter.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilman DeCarlo to close executive session with no decisions made.

CARRIED AYES ALL

Motion by Councilwoman DeCarlo, seconded by Councilman Stalteri to have Supervisor Frank execute procedures detailed in the Town's Work Place Violence Policy.

CARRIED AYES ALL

11) Purchase orders and Audit.

There were no purchase orders for this meeting.

There was not an audit for this meeting.

12) Adjourn.

Motion by Councilman Stalteri, seconded by Councilman DeCarlo, that the Regular Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held on Monday, October 16, 2023 at 6:00PM.

CARRIED AYES ALL

Jennifer M. DeMetro, Herkimer Town Clerk