

01) Supervisor Frank called to order the **Special Meeting** of the Town Board of Herkimer held on Wednesday, December 30, 2020, at 4:30PM telephonically and virtually.

02) Roll Call of Officers

Present: Supervisor-----Dominic Frank
 Councilman-----Randy Kast
 Councilwoman-----Kathy Penree
 Councilman-----Daniel Stalteri
 Councilman-----Vito Carbone
 Attorney-----Christopher Bray
 Highway Supt.-----David McManus
 Codes Enforcer-----Ken Collis
 Excused: Deputy Attorney-----Kyle Crandall

03) Pledge of Allegiance to the Flag.
Supervisor Frank led us in the Pledge of Allegiance to the Flag.

04) Reading of the Minutes.
Motion by Councilman Kast seconded by Councilman Carbone, to accept and place on file the minutes of the previous meetings held on December 21, 2020 as written.

CARRIED AYES ALL

05) Public Meeting.
Supervisor Frank stated anyone from the public who would like to speak during our public meeting to please state your name, address and tell us why you are here.
No one from the public wished to speak.

Motion by Councilman Kast, seconded by Councilwoman Penree to close the public meeting.

CARRIED AYES ALL

06) Petitions and Communications.
Motion by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file all the petitions and communications 6A-D listed below.

- A.) A letter dated December 18, 2020 from Laberge Group President, Richard Laberge, concerning preparing for success in 2021.
- B.) An Email dated December 22, 2020 from the Office of the New York State Comptroller Manager of the Data Management Unit, Mary Berghela, granting the extension for the annual financial report.
- C.) A letter dated December 23, 2020 from the State of New York Unified Court System Chief Administrative Judge, Lawrence Marks, concerning the internal audit.
Supervisor Frank stated Clerk DeMetro had sent out this information in the fall so we will follow up with them.
- D.) A letter dated December 29, 2020 from Supervisor Frank to the NYS Division of Homeland Security and Emergency Services Disaster Assistance Manager concerning the FEMA Project Completion and Certification Report.
Supervisor Frank stated this is great news that we will be receiving the money for seventy-five percent of the project.

CARRIED AYES ALL

07) Routing.
08) Resolutions.

Motion by Councilman Stalteri, seconded by Councilman Kast to accept, place on file and approve all of the recommended budget transfer by Supervisor Frank.
Supervisor Frank stated these are mostly from things being charge to the wrong accounts.

CARRIED AYES ALL

09) Old Business.

Water District: Highway Supt. McManus we were losing on average five thousand gallons of water a day from a leak at the motel but the water has since stopped flowing there. This will be further discussed in executive session.

Mckennan Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

SunEast Solar Project:

Codes: Codes Enforcer Collis stated the garbage around the Glenridge Motel has been cleaned up by the bank. Three people are still living there.

NYMIR Risk Control Resurvey Report:

Landbank:

Dog Control Local Law: Tabled.

Subdivision Local Law: Tabled.

10) New Business.

11) Reports.

Motion by Councilwoman Penree, seconded by Councilman Stalteri to accept and place on file the Bank Reconciliation Report for November, 2020.

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilman Stalteri to accept and place on file the Cash Report for November, 2020.

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilwoman Penree to accept and place on file the Trial Balance Report dated December 29, 2020.

CARRIED AYES ALL

Motion by Councilwoman Penree, seconded by Councilman Stalteri to accept and place on file the Revenue and Expense Report dated December 29, 2020.

CARRIED AYES ALL

11) Purchase orders and Audit.

There were no purchased.

Motion by Councilman Stalteri, seconded by Councilman Carbone to accept and place on file the Audit dated December 29, 2020.

Councilman Stalteri recused himself from the Hummel's bill.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilwoman Penree to go into executive session to discuss litigation.

CARRIED AYES ALL

Motion by Councilman Stalteri, seconded by Councilwoman Penree to close executive session with no decisions made.

CARRIED AYES ALL

12) Adjourn.

Motion by Councilman Carbone, seconded by Councilwoman Penree, that the Regular Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held on Monday, January 4, 2020 at 6:00PM. The next meeting is scheduled as a virtual and telephonically meeting.

CARRIED AYES ALL

Jennifer M. DeMetro, Herkimer Town Clerk