

01) Supervisor Frank called to order the **Special Meeting** of the Town Board of Herkimer held on Monday, January 13, 2020, at 5:00PM, in the Herkimer Town Hall located at 114 N. Prospect Street, Herkimer, New York 13350.

**02) Roll Call of Officers**

Present: Deputy Supervisor-----Daniel Stalteri  
 Councilman-----Randy Kast  
 Councilman-----Vito Carbone  
 Attorney-----Christopher Bray

Excused: Supervisor-----Dominic Frank  
 Councilwoman-----Kathy Penree  
 Highway Supt.-----David McManus  
 Codes Enforcer-----Kenneth Collis  
 Deputy Attorney-----Kyle Crandall

03)**Pledge of Allegiance to the Flag.**  
Councilman Kast led us in the Pledge of Allegiance to the Flag.

04)**Reading of the Minutes.**  
Deputy Supervisor Stalteri stated we will waive the minutes from the previous meeting until our next regular meeting.

**Public Meeting.**  
Deputy Supervisor Stalteri stated with no one from the public he would entertain a motion to close the public meeting.

Motion by Councilman Kast, seconded by Councilman Carbone to close the public meeting.

CARRIED AYES ALL

05)**Petitions and Communications.**  
Motion by Councilman Kast, seconded by Councilman Carbone, to accept and place on file all the petition and communication 6A listed below.

A.) An Administrative Order from the Fifth Judicial District Administrative Judge, James P. Murphy, concerning the assignment of Joanne Nitka to act as Town Justice for the Town of Herkimer.

06)**Routing.**

07)**Resolutions and Local Laws.**

Motion by Councilman Kast, seconded by Councilman Carbone to accept, place on file and approve Resolution No. 8 of 2020 Accepting Appointment of Town Justice & Authorizing Compensation. A roll call was taken with all ayes.

CARRIED AYES ALL

08)**Old Business.**

Attorney Bray will follow up on if the State requirements such as workplace violence, anti-harassment, and ect. are necessary with this assignment for Joanne Nitka.

09)**New Business.**

Motion by Councilman Kast, seconded by Councilman Carbone to pro-rate her contract for compensation for January as her appointment is effective as of today, January 13, 2019. Attorney Bray will have the contract ready for our next meeting.

CARRIED AYES ALL

10)**Reports.**

11)**Purchase orders approvals and Audit.**

Deputy Supervisor Stalteri stated there will be no audit for tonight.

**12) Adjourn.**

Motion by Councilwoman Stalteri, seconded by Councilman Kast, that the Special Meeting of the Herkimer Town Board be adjourned until the next Regular Meeting to be held Tuesday, January 21, 2020 at 6:00PM.

CARRIED AYES ALL

Jennifer M. DeMetro, Herkimer Town Clerk