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# Town of Herkimer

Formed on March 7, 1788

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KEN WARD

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JODI RIVERS

**A Regular Meeting** of the Town Board of Herkimer will be held on Monday, June 6, 2022, at 6:00 PM, at the Herkimer Town Hall located at 114 N. Prospect Street in Herkimer.

- 01) **Opening of Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance to the Flag.**
- 04) **Reading of the Minutes of the Regular Meeting on 05/17/22.**
- 05) **Public Meeting.**
- 06) **Petitions & Communications.**
  - A. A letter dated February 15, 2022 from NYSDOH Professional Engineer, Sarah Nowalk, concerning 2022 Water Quality Monitoring Requirements.
  - B. A letter dated May 10, 2022 from Laberge Group President, Richard Laberge, concerning Solar Farm Planning Board Review.
  - C. A letter dated May 24, 2022 from Carlton Yedinak, Section Chief for FEMA Region 2 Public Assistance, concerning the Town of Herkimer's small project closeout.
  - D. The certificate of the Final State Equalization Rate for the 2022 Assessment Roll date May 17, 2022 from the NYS Department of Taxation & Finance Office of Real Property Tax Services.
  - E. A letter dated May 27, 2022 from Charter Communications Director of Government Affairs, Alice Kim, concerning upcoming changes in service.
  - F. A letter dated May 31, 2022 from the United States Environmental Protection Agency Office of Ground Water and Drinking Water, concerning being selected to participate in the next Unregulated Contaminants Monitoring Rule.
  - G. Letters dated June 1, 2022 from Supervisor Frank to Darren Bonaparte, Director of the Tribal Historic Preservation Office Saint Regis Mohawk Tribe and Raymond Halbritter, Nation Representative of the Oneida Indian Nation, concerning support the West Herkimer Water District Project.
  - H. A letter dated June 2, 2022 from NYS Homeland Security and Emergency Services Deputy Commissioner of Disaster Recovery Programs, Rayana Gonzales, concerning the Town of Herkimer's small project closeout.
  - I. A thank you card received from the McMahan Family for the flowers sent.
- 07) **Routing.**

NYSDEC Updated Emergency Action Plan for Mirror Lake Dam.
- 08) **Resolutions and Local Laws.**

Resolution No. 14 of 2022- West Herkimer Water District  
Resolution No. 15 of 2022- Authorizing the Purchase of Real Property for Lahey Trust.  
Standard Work Day and Reporting Resolution for Elected and Appointed Officials for 2022.

09) **Old Business.**

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Sprinkler System Water Break:

Codes:

NYMIR Risk Control Resurvey Report:

Landbank:

Subdivision Local Law:

SunEast Solar Project:

Cell Towers and Town Zoning Ordinance:

Don Mitchell Bridge:

Cannabis Zoning Regulations:

Review 2011 Investment Policy:

ARPA Funding:

Fireworks:

Gros Blvd. Zoning:

Updating Zoning Ordinance:

10) **New Business.**

A. Authorize the Supervisor and Town Clerk to produce procurement documents based on qualifications (RFQ) and distribute such to through various channels seeking engineering firms to provide services relative to the West Canada Creek Landslide Protection Project Scoping Project.

B. Authorize the Highway Superintendent to place the Town of Herkimer as an interested party on a waiting list to receive a new Western Star plow truck in 2024 or 2025 depending on availability. Highway Superintendent to provide pricing information during 2023 budget discussion and discuss this truck in context of vehicle replacement program.

11) **Reports.**

Town of Herkimer 2022 Final State and/or Class equalization rate.

Water Meeting Minutes dated May 10, 2022.

Acknowledge of Receipt of Emergency Action Plan for Mirror Lake Dam.

Cash Report dated 5/24/2022 for April, 2022.

Bank Reconciliation Report for April, 2022 from Budget Officer Marcia Baylor.

DCO Report for May, 2022 from DCO Erica Dunton.

Town Clerks Report for May, 2022 from Clerk DeMetro.

Town Justice Report for May, 2022 from Justice Manne.

Trial Balance Report dated June 6, 2022.

Revenue and Expense Report dated June 6, 2022.

12) **Audit and Purchase Order.**

Purchase Orders.

Audit dated June 6, 2022.

13) **Adjourn.**