

DOMINIC FRANK
SUPERVISOR
315-866-8104

COUNCIL MEMBERS
315-866-8104
RANDY KAST
VITO CARBONE
DANIEL STALTERI
KATHY PENREE

Town of Herkimer

Formed on March 7, 1788

114 N. PROSPECT STREET
HERKIMER, NEW YORK 13350

FAX: 866-8105
www.townofherkimer.org

TDD 711

JENNIFER DEMETRO
TOWN CLERK
315-866-2690

SUPT. OF HIGHWAYS
315-866-1803
KEN WARD

RECEIVER OF TAXES
315-866-8101
JODI RIVERS

A Regular Meeting of the Town Board of Herkimer will be held on Tuesday, February 22, 2022, at 6:00 PM, at the Herkimer Town Hall located at 114 N. Prospect Street in Herkimer.

- 01) **Opening of Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance to the Flag.**
- 04) **Reading of the Minutes of the Regular Meeting on 02/7/22 and Special Meeting on 2/10/22.**
- 05) **Public Meeting.**
- 06) **Petitions & Communications.**
 - A. A letter dated February 8, 2022 from Supervisor Frank to former employee Anthony Tubia concerning medical insurance.
 - B. A letter dated February 8, 2022 from Supervisor Frank to Kenneth Miller congratulating him on his hire as a temporary full time employee for the Highway Department.
 - C. A letter dated February 8, 2022 from Codes Enforcer Collis to Mr. Morawski concerning he approval of the Special Authorization Permit for the Greater Mohawk Valley Landbank's Park at 220 Main Road.
 - D. A letter dated February 11, 2022 from Charter Communication Director of Government Affairs, Alice Kim, concerning upcoming changes in service.
 - E. Letters received February 11, 2022 from Joseph Chilelli, Elizabeth Mosher, and Howard Klock concerning the status of residency and insurance requirements for the Housing Rehabilitation Project.
 - F. A letter dated February 14, 2022 from Supervisor Frank to the Housing Trust Corporation concerning the return of funds for Janet Tamburrino.
 - G. A letter dated February 14, 2022 from Supervisor Frank to Regional Director of the Mohawk Valley Regional Office Empire State Development Corporation, Michael Reese, concerning the East Herkimer Sewer District Project.
 - H. Letters dated February 15, 2022 from NYSDOH Professional Engineer, Sarah Nowalk, concerning the 2022 Water Quality Monitoring Requirements for the East Herkimer and Lowe's Water Districts.
 - I. An email dated February 17, 2022 from Dana Sherry to Councilman Stalteri requesting support in sponsoring a night at The Downtown Chowdown.
 - J. A letter dated February 18, 2022 Supervisor Frank to Kelli Morton congratulating her as being hired as a seasonal employee for the Highway Department.
- 07) **Routing.**

Herkimer County Soil and Water Conservation District 2021 Annual Report.
- 08) **Resolutions and Local Laws.**
- 09) **Old Business.**

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

East German Street Extension Emergency Road Repair Project:

Codes:

NYMIR Risk Control Resurvey Report:

Landbank:

Subdivision Local Law:

SunEast Solar Project:

Cell Towers and Town Zoning Ordinance:

Assessment Review Board Member:

<u>Appointment for 2022: BY/APPOINTMENT</u>	term of office dates	<u>page # on data sheet</u>
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Town Board/ <u>Town Park Supervisor</u> (one - 1 year term); 01/01/22 to 12/31/22	page 1
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10) **New Business.**

IMA for the proposed Eastern Mohawk Valley Regional Transmission Main.

Review of purchase order policy

Review of investment policy.

Schedule of workshop for use of ARPA Funds.

11) **Reports.**

Proposed Schedule for the East Herkimer Sewer District Project.

Depreciation and Fixed Assets Policy.

Town Justice Report for January, 2022 from Justice Petucci.

Trial Balance Report dated February 18, 2022.

Revenue and Expense Report dated February 18, 2022.

12) **Audit and Purchase Order.**

Purchase Orders.

Audit dated February 22, 2022.

13) **Adjourn.**