

DOMINIC FRANK  
SUPERVISOR  
315-866-8104

COUNCIL MEMBERS  
315-866-8104  
RANDY KAST  
VITO CARBONE  
DANIEL STALTERI  
KATHY PENREE

# Town of Herkimer

Formed on March 7, 1788

114 N. PROSPECT STREET  
HERKIMER, NEW YORK 13350

FAX: 866-8105  
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TDD 711

JENNIFER DEMETRO  
TOWN CLERK  
315-866-2690

SUPT. OF HIGHWAYS  
315-866-1803  
KEN WARD

RECEIVER OF TAXES  
315-866-8101  
JODI RIVERS

**A Regular Meeting** of the Town Board of Herkimer will be held on Tuesday, January 18, 2022, at 6:00 PM, at the Herkimer Town Hall located at 114 N. Prospect Street in Herkimer.

- 01) **Opening of Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance to the Flag.**
- 04) **Reading of the Minutes of the 12/30/2021 and 01/03/2022.**
- 05) **Public Hearing on Special Authorization Application for 220 Main Road.**
- 06) **Public Meeting.**
- 07) **Petitions & Communications.**
  - A. A letter dated January 4, 2022 from Attorney John T. Refermat concerning Herkimer Management versus the Town of Herkimer.
  - B. A letter dated January 5, 2022 to Supervisor Frank from Chief Administrative Judge, Lawrence K. Marks, concerning the year ending in 2021 court audit.
  - C. A letter dated January 6, 2022 from NYS Department of State Building Standards & Codes Oversight Unit Codes Compliance Specialist, Ronald Stark, concerning a Notice of Determination of Discontinuance.
  - D. A letter dated January 6, 2022 from Supervisor Frank to all of the water customers of the Town of Herkimer concerning the COVID-19 State of Emergency.
  - E. A letter dated January 7, 2022 from the NYSDOT Assistance Director of Local Programs Bureau, Dawn Arnold, concerning the next quarterly 2021-22 Apportionment balance for CHIPS, PAVE-NY, and EWR reimbursements.
  - F. A letter dated January 7, 2022 from NYS Division of Building Standards and Codes Oversight Unit, Ronald Stark, concerning the Annual Report of Code Enforcement Activities for the Town of Herkimer.
  - G. A letter dated January 10, 2022 from Supervisor Frank to Secretary of the NYS Public Service Commission, Michelle Phillips, regarding issuing a moratorium on Utility Service Terminations and Disconnections of Residential and Small Business Customers during the COVID-19 State of Emergency.
  - H. A letter dated January 11, 2022 from the Herkimer County IDA Executive Director, John J. Piseck, concerning Notice of Public Hearing of the Herkimer County Industrial Development Agency Proposed Nathan Galinsky Apartments Preservation LLC Project.
  - I. A letter dated January 12, 2022 from Herkimer County Personnel Officer, Steven Billings, concerning the 2021 annual report of the former Herkimer County Self-Insured Workers' Compensation Plan.
  - J. A letter dated January 13, 2022 to Supervisor Frank from Justice Petucci concerning the Herkimer Town Court Audit.

K. A letter dated January 14, 2022 from Supervisor Frank congratulating Richard Kast who has been hired as a Town Highway Department employee.

08) **Routing.**

09) **Resolutions and Local Laws.**

Resolution No. 8 of 2022- Exemption on the 2022 Town Assessment Roll.  
Transfers.

10) **Old Business.**

East German Street Extension Emergency Road Repair Project:

Water Districts:

McKenna Road Enhancement Project:

West Herkimer Water:

East Herkimer Sewer District:

Codes:

NYMIR Risk Control Resurvey Report:

Landbank:

Subdivision Local Law:

SunEast Solar Project:

Cell Towers and Town Zoning Ordinance:

Valley Residential Water:

AOT Designation of Delegate:

Assessment Review Board Member:

<u>Appointment for 2022:</u>	<u>BY/APPOINTMENT</u>	<u>term of office dates</u>	<u>page # on data sheet</u>
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Town Board/ <u>Town Park Supervisor</u> (one - 1 year term); 01/01/22 to 12/31/22			page 1
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Town Board/ <u>Health Officer</u> (one – 2 year term); 01/01/22 to 12/31/23			page 2
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Town Board/ <u>Town Computer Technician</u> (one – 1 year term-per contract); 01/01/22 to 12/31/22			page 3
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11) **New Business.**

Public Notice for applying to the USDA.

Special Authorization Application for 220 Main Road.

12) **Reports.**

Performance Progress Report for the Northern Border Regional Commission.

Signed Contract with Brian Keeler for IT Services.

Town Justices Reports for December, 2021 from Justice Manne and Justice Petucci.

Trial Balance Report dated January 18, 2022 for end of year 2021.

Revenue and Expense Report dated January 18, 2022 for end of year 2021.

Trial Balance Report dated January 18, 2022.

Revenue and Expense Report dated January 18, 2022.

13) **Audit and Purchase Order.**

Purchase Orders.

Audit dated January 18, 2022 for rest of 2021 bills.

Audit dated January 18, 2022 for 2022 bills.

14) **Adjourn.**