

01) The **Regular Meeting**, of the Town Board of Herkimer was held on Monday, April 18, 2016, at 6:00PM, at the Herkimer Town Hall, 114 N. Prospect St., Herkimer, NY 13350.

02) Present: Supervisor-----Dominic Frank
Councilman-----Vito Carbone
Councilwoman-----Kathy Penree
Attorney-----Jessica Manieri
Highway Supt.-----David McManus

Excused: Councilman-----Randy Kast
Councilman-----Daniel Stalteri
Deputy Attorney-----Kyle Crandall
Codes Officer-----Ken Collis

03) Pledge of Allegiance to the Flag.

Councilman Carbone led us in the Pledge of Allegiance to the Flag.

04) Reading of the Minutes of the Previous Meeting.

Motion by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file the minutes of the April 4th, 2016 meeting as written.

CARRIED AYES ALL

05) Public Meeting.

Andrew Groovy of Herkimer high school appeared for one of his classes.

Motion by Councilman Carbone, seconded by Councilwoman Penree, to close the public meeting.

CARRIED AYES ALL

06) Petitions and Communications.

A.) Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file a certificate dated March 30, 2016, from Acord concerning liability insurance for Roof Diagnostic Solar Holdings.

CARRIED AYES ALL

B.) Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file a letter dated April 5, 2016, from Brian Custer, President of the New York Municipal Insurance Reciprocal, concerning the finalization of the appraisal process for insured buildings.

CARRIED AYES ALL

C.) Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file letters dated April 6th and 20th, 2016, from Time Warner Cable concerning agreements with programmers that are due to expire soon.

CARRIED AYES ALL

D.) Motioned by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file a certificate dated April 8, 2016, from Acord concerning liability insurance for Herkimer County Community College.

CARRIED AYES ALL

E.) Motioned by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file a letter received April 15, 2016, from The Salvation Army concerning an invitation to, as well as asking for a donation for their Annual Civic Dinner

CARRIED AYES ALL

07) Routing.

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the Erie Canalway National Heritage Corridor 2015 Annual Report.

CARRIED AYES ALL

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the Herkimer County Chamber of Commerce monthly newsletter.

CARRIED AYES ALL

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the Herkimer County Community College 2014-2015 Annual Report.

CARRIED AYES ALL

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the NYS Floodplain and Stormwater Annual Meeting.

CARRIED AYES ALL

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the spring 2016 newsletter for the NYS and local retirement system.

CARRIED AYES ALL

08) Resolutions & Local Laws.**09) Old Business.**

Water Districts- Supervisor Frank stated there will be a Public Hearing May 2nd regarding the water and sewer increase in rates. He would also like to set up a time with the board to finish the Rules and Regulations for the water districts.

Codes Issues- Supervisor Frank stated he has nothing new to report for codes.

Highway Supt. McManus stated the auction is over and everyone has paid. He is just waiting for two pieces of equipment to be picked up still. He also stated he would like the board to think about purchasing a lawn mower and trailer with the money he received from the auction. The mower and trailer cost about \$3,500 each. He feels the mower would be a more updated, safe, and efficient piece of equipment that is much needed. He also feels the trailer could be used for several other things as well as hauling equipment. Councilwoman Penree stated she thinks it was really nice that McManus made extra money off of the auction to get updated equipment. Supervisor Frank stated relative to auction sales for the new equipment they will need to amend the budget for revenue. McManus stated he has fixed and replaced more of the street signs so they are up to date. He stated he wants to fix the banks that are going into the road on Harter Road. He also wanted to remind the board that the spring trash days will be coming up. They will be on June 2nd, 3rd, and 4th. McManus stated the Gross family on McKennan Road had a water line that was frozen in February and they thought that maybe too much dirt was taken off the top of the pipe exposing it to freeze. But this wasn't the problem because the pipe was where it should be, so he thinks the problem is between the curb line and house.

McManus stated the cemetery on North Creek Road needs a lot of work. There are a lot of holes and cave-ins and they are unable to touch the stones. He believes they have been vandalized.

McManus stated there is blacktopping that needs to be done. Supervisor Frank stated we would need to do CHIP work in order to use the CHIP money. CHIP work is paving, stone, culvers, drainage, ect. Frank stated he needs to know which roads and work that needs to be done.

Councilman Carbone stated the water line for Lowe's is coming soon. Attorney Manieri stated she believes that the east bound lane will be closed starting May 5th.

10) New Business.**11) Reports.**

Supervisor Frank stated he has handed out a draft for the Farmer's Market Grant that will be submitted at the end of May. The committee will meet again on May 12th. Frank asked the board to

review it and let him know of any changes they may want so edits can be made before it is submitted.

Motion by Councilwoman Penree, seconded by Councilman Carbone, to accept and place on file the Trial Balance report dated 04/18/2016, from Bookkeeper, Amanda Viscomi.

CARRIED AYES ALL

Motion by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file the Revenue and Expense report dated 04/18/2016, from Bookkeeper, Amanda Viscomi.

CARRIED AYES ALL

12) Audit.

Motion by Councilman Carbone, seconded by Councilwoman Penree, to accept and place on file the audit dated 04/18/2016.

CARRIED AYES ALL

13) Adjourn.

Motion by Councilman Carbone, seconded by Councilwoman Penree, that the Regular Meeting of the Herkimer Town Board be adjourned, until the next Meeting that is scheduled for Monday, May 2, 2016 at 6:00PM.

CARRIED AYES ALL

Marissa Farber, Deputy Herkimer Town Clerk