

The **2016 Organizational Meeting** of the Town Board of the Town of Herkimer, Monday, January 4, 2016, at 6:00 PM, at Herkimer Town Hall, 114 North Prospect Street, Herkimer, NY 13350.

- 01) **Opening of the Organizational Meeting.**
- 02) **Roll Call of Officers.**
- 03) **Pledge of Allegiance.**
- 04) **Reading of the minutes of the previous meeting.**
- 05) **Public Meeting.**
- 06) **Petitions, Communications and Routed Material.**
 - A.) A letter dated December 30, 2015, from The Association of Towns Executive Director, Gerald Geist, concerning the town board designating a delegate and alternate for the Association's Annual Business Meeting.
 - B.) A thank you received January 4, 2016, from Craig Gros, thanking the board and giving his best wishes.
- 07) **Resolutions & Transfers.**

Banking Resolution authorizing Supervisor Frank and Deputy Supervisor Kast, to handle banking responsibilities in 2016, upon signature filing, with M & T Bank, Adirondack Bank and NBT Bank.

Resolution -2016 Town of Herkimer Official Undertaking of Municipal Officers.

Resolution -2016 Town of Herkimer Code of Ethics/Conflict of Interest form

Resolution -2016 Town of Herkimer Civility Code

2016 Fixed Salary Resolution - Town of Herkimer salaries/salary schedule attached

2016 Mileage Resolution -Setting mileage reimbursement per IRS reimbursement standard.

2016 Meeting Resolution -Setting Town Board meeting schedule, (1st and 3rd of each month ; Tue if Holiday).

Transfers -

- 08) **Old Business.**
 - WATER DISTRICTS:
 - Codes Issues-
 - Section 487 exemption for solar, wind, or farm waste energy-

09) New Business. <u>BY/APPOINTMENT</u>	term of office dates	<u>page # on data sheet</u>
Town Board/<u>Town Records Mgmt. Officer</u> (one - 2 year term);	01/01/16 to 12/31/17	page 1
Town Board/<u>Town Reg. of Vital Statistics</u> (one - 2 year term);	01/01/16 to 12/31/17	page 1
RVS /<u>Deputy Reg. of Vital Statistics</u> (one - 1 year term);	01/01/16 to 12/31/16	page 1
Town Clerk/<u>Deputy Town Clerk</u> (two - 1 year terms)	01/01/16 to 12/31/16	page 1
Town Board/<u>Town Water appointees</u> (see terms below)		page 1
Water Superintendent (one- 2 year term);	01/01/16 to 12/31/17	
Water Meter Reader (one – 1 year term);	01/01/16 to 12/31/16	
Water Rent Collectors (three – 1 year terms);	01/01/16 to 12/31/16	
Water Clerk /Deputy Water Clerk (two – 1 year terms);	01/01/16 to 12/31/16	
Town Board/<u>Town Park Supervisor</u> (one - 1 year term);	01/01/16 to 12/31/16	page 1
Rec. of Taxes/<u>Deputy Rec. of Taxes</u> (one – 1 year term);	01/01/15 to 12/31/16	page 1
Town Board/ <u>Town Planning Board</u> (one - 5 year term);	01/01/16 to 12/31/20	page 2
Town Board/<u>Town Attorney</u> (one – 1 year term);	01/01/16 to 12/31/16	page 2
Town Board/<u>Deputy Town Attorney</u> (one – 1 year term);	01/01/16 to 12/31/16	page 2
Town Board/<u>Town and Village Dog Control Officer</u> (one-quarterly term);	01/01/16 to 12/31/16	page 2
Supervisor/<u>Town Budget Officer</u> (one - 1 year term);	01/01/16 to 12/31/16	page 2
Supervisor/<u>Town Bookkeeper</u> (one - 1 year term);	01/01/16 to 12/31/16	page 2
Town Board/<u>Codes Enforcer</u> (one - 2 year term);	01/01/16 to 12/31/17	page 2
Town Board/<u>Historian</u> (one – 2 year term);	01/01/16 to 12/31/17	page 2
Town Board/<u>Health Officer</u> (one – 2 year term);	01/01/16 to 12/31/17	page 2
Town Board/<u>Town Computer Technician</u> (one – 1 year term-per contract);	01/01/16 to 12/31/16	page 3

Town employee seminar/training reimbursement with board approval.

Official Town newspaper: The Herkimer Telegram.

Town of Herkimer fee schedule

10) **Reports.**

December 2015, Town Clerk's Report from Town Clerk Jennifer M. Edwards.
2015, Annual Town Clerk's Report from Town Clerk Jennifer M. Edwards.

11) **Audit.**

12) **Adjourn**